

FOREUM International Exchange Fellowship Proposal

Letter of Intent template

The letter of intent needs to contain the following:

1. Title of the proposed project
 - Applicant (name, organization, professional position, email address)
 - Home centre details
 - Host centre details
2. Personal statement of the applicant (100 words)
 - Motivation
 - Reasons for host centre selection
 - Current scientific experience
 - Future career plans and expectations from the fellowship
3. Short description of the project to include
 - Research topic and question to be addressed
 - Hypothesis
 - Short description of the project and the methods
 - Expected outcome
 - Milestones to be reached after one year
4. Statement from host centre
 - Who will mentor the fellow?
 - Infrastructure, which will be useful for the fellow (e.g. equipment, cohorts, samples)
 - Technologies and skills to be learnt by the fellow
5. Statement from the home centre
 - Who will mentor the fellow?
 - How will the research project be implemented in the home centre?
 - Concept for career support
 - Concept for the backup for the clinical duties of the fellow during the fellowship
6. CV

Length: max. 2 pages (Arial 11) excluding CV

Please send your letter of intent to the Secretariat no later than 3 February 2019.